

The United Church of Phelps

Fee Schedule for Weddings

updated March 2023

We want your wedding day to be just as you have always imagined it. However, we do have some guidelines and fees that will help both you and us.

Our Guidelines & Fees:

Please see Building Use Form for complete fee schedule

Pastor: \$300.00

This includes 3 pre-marital counseling sessions of 1 hour each, the rehearsal time, and the wedding ceremony. The pastor(s) of The United Church of Phelps are the only clergy to perform ceremonies unless our pastor approves another clergy.

Custodian: \$75 or \$100 if a reception

The Custodian will be present on your wedding day and at the rehearsal to make sure everything is in order. The Custodian will be here after the wedding is over to prepare the facility for events that follow.

Organist/Pianist: \$150 + \$25 if to accompany a soloist or instrumentalist

You may choose any musicians you desire. However, we have an excellent organist/pianist that can meet with you and help you plan appropriate music for your ceremony. He/she will be here for the rehearsal and will play about 20 minutes before the wedding ceremony begins and a few minutes following.

If you choose your own musician, he/she should follow the same guidelines as above. If they need to practice using our equipment, they need to call the office ahead of time.

AV Tech: \$50.00

If there is a need for a sound person / AV Tech, the fee for this person is \$50. If you have special music or a slide show our AV Tech needs this information one week prior to the event

Other Fees:

- The fee for use of the church for non-members is \$150.00
- The fee for use of our candelabra is \$35.00 (optional). Should you decide to use the candelabra, this fee offsets the candle cost.
- The fee for bulletins is \$25 per 100. The church will offer a couple of catalogues for you to choose the bulletin you like best. The church will only print what gets ordered. The couple may choose to do their own bulletin.

Other

For your protection and the protection of the church, we ask that no confetti or rice be thrown. Bubbles, birdseed and other environmentally safe favors may be used. No helium balloons.

Floor runners are not recommended as our sanctuary is carpeted and this becomes a safety issue.

The wedding party may use the lounge/library area and the office area as dressing rooms the day of the ceremony. These arrangements are made with the pastor.

The Church Fellowship Hall is also available for wedding showers and other celebrations for a modest fee (see building use fee schedule). The pastor(s) and the church secretary can help with making arrangements.